

## Appendix 2

### Internal Audit Resource Assumption DETAILED ANALYSIS OF AVAILABLE DAYS IN 2015/2016

	<b>Total</b>	<b>%</b>
Gross Days (52 weeks) – 15 FTE's + 45days IS Contract	3,945	
<b>Less: uncontrollable days</b>		
Bank Holidays (10 days)	150	
Annual Leave	450	
<b>Net Available days</b>	<b>3,345</b>	<b>100.0%</b>
<b>Admin Support</b>		
General (e.g. time recording/staff meetings/staff monitoring)	333	10.0%
MK super user	25	0.7%
Sickness	105	3.1%
Other contractual absences	16	0.5%
CPD Technical Training	73	2.2%
Corporate Training	16	0.5%
CIPFA & IIA Training	60	1.8%
	<b>628</b>	<b>18.8%</b>
<b>Days Available for direct audits and support work</b>	<b>2,717</b>	<b>81.2%</b>
<b>Audit Support &amp; Development</b>		
<b>Risk Management</b>		
Corporate Risk Management	203	6.1%
Ad hoc on-demand support/advice (risks and controls)	70	2.1%
Chamberlain Business Continuity Support	11	0.3%
<b>Anti-Fraud &amp; Corruption</b>		
Fraud investigations	325	9.7%
Pro-active fraud & prevention	55	1.6%
<b>Audit Planning &amp; Reporting</b>		
Audit Planning	69	2.1%
Audit Plan progress reporting	68	2.0%
External Audit Liaison/co-ordination	10	0.3%
<b>Efficiency &amp; Performance Review</b>		
Support to Efficiency Board/EPSC	5	0.1%
<b>Audit Development</b>		
Continuous improvement	85	2.5%
Audit policy, research and development	52	1.6%
Audit intranet	5	0.1%

**Member Support**

COL Audit and Risk Committee	98	2.9%
GSMD Audit and Risk Committee	6	0.2%
London Councils - Audit Committee	8	0.2%
Museum of London - Audit and Risk Committee	8	0.2%
Police Performance & Resources sub-Committee	8	0.2%
Barbican Centre Risk Committee	8	0.2%
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	<b>1,094</b>	<b>32.7%</b>
<b>AVAILABLE FOR AUDIT PROJECTS:-</b>	<hr/>	
	<b>1,623</b>	<b>48.5%</b>
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